
Subject: HHF Designation for Houston Chem Safe Inc.

From: Vielma, Jessica – MYR (Jessica.Vielma@houstontx.gov)

To: mary@houstonchemsafe.com;

Date: Friday, January 20, 2012 11:02 AM

Dear Ms. Scraggs,

CONGRATULATIONS! Your application for designation as a CITY BUSINESS **(CB)** / LOCAL BUSINESS **(LB)** under the Hire Houston First program has been approved for three years through January 31, 2015.

We have designated Houston Chem Safe Inc as an LB for the purposes of participating in the Hire Houston First program. The designation covers only the company that is listed in this letter, not any other company with which you may be associated.

Please be sure to report company changes such as principal place of business, company headquarters, address, phone number, workforce changes, etc. to us immediately, as any subsequently discovered material misrepresentation in the designation application and affidavit form will be reason for revocation of designation, revocation of a contract awarded on the basis of an advantage gained by submitting false information or even debarment per Section 15-1203(1)(c) of the Houston City Code.

For more information about the requirements of the Hire Houston First program and Chapter 15, Article XI of the City of Houston's Code of Ordinances, please refer to the following link:

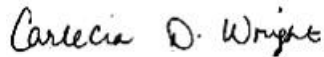
<http://www.houstontx.gov/onestop/hirehoustonfirst.html>

All suppliers and contractors interested in submitting on-line bids for products and services procured by the City of Houston must first register for a Web Site Account. Once your firm is registered as a vendor with the City of Houston, you may then proceed to place bids and update your company's profile. If you have not yet registered as a supplier, vendor or contractor, please refer to the following link for assistance.

http://purchasing.houstontx.gov/files/Supplier_Guide.pdf

Again, congratulations. We welcome your participation, and wish you every success.

Very truly yours,



Carlecia D. Wright, Director
Office of Business Opportunity